

Metalsmithing and Jewelry Studio Technician

Maine College of Art educates artists and designers for life.

Position Overview

The Metalsmithing & Jewelry Studio Technician is responsible for maintaining the studio and the equipment within the metalsmithing and jewelry program as well as assisting students with the technical issues that may arise. The overarching responsibility is to ensure the studio is a safe environment that fosters the best possible learning and teaching experience for students and faculty. The successful candidate will gain unlimited access to MECA&D's jewelry and metalsmithing facilities and a dedicated bench space. Maine College of Art & Design recognizes that diversity is integral to the academic experience and strives to foster an inclusive culture defined by respect, equity and social responsibility. All employees are expected to actively support these values.

The Successful Candidate

TO ACHIEVE SUCCESS IN THE ROLE OF METALSMITHING AND JEWELRY STUDIO TECHNICIAN, IT WILL REQUIRE:

- Maintenance of studio facility, tools and equipment, including keeping the space clean and well organized;
- Assisting in the safe and healthy operation of the studio, including working with students to ensure health and safety regulations are upheld and equipment is used properly;
- Ordering supplies, taking inventory of materials, replenishing supplies and keeping accurate records;
- Monitoring use of the Metals Studio as needed;
- Coordinating with the Continuing Studies program to ensure faculty needs are met;
- Assisting faculty in departmental projects and improvements, as directed by the Program Chair;
- Assisting in and/or completing special projects, such as planning field trips, researching new equipment, building worktables, and/or developing new processes for the studio;
- In conjunction with the Chair, supervising the part time work study student.

Qualifications, Experience, Abilities

QUALIFICATIONS:

- A Bachelor's Degree or equivalent work experience is required.

EXPERIENCE:

- 3+ years of related work experience that demonstrates the knowledge and ability to implement and uphold best practices as it relates to metalsmithing and jewelry techniques required.

SKILLS AND ABILITIES:

- Reliability and being self motivated are required;
- Ability to work both as an independent contributor as well as part of a team while being committed to contributing to a positive learning environment for all students and faculty required;
- Skill and a sense of comfort with power tools such as the drill press, table saw, band saw, and grinders is important;
- Basic carpentry skills are required;

The Institution

Maine College of Art & Design is an independent college of art and design located in the center of the thriving arts district of Portland, Maine. Established in 1882, the College currently enrolls approximately 550 students, the majority of whom are in the undergraduate program. About 1,000 students take classes through MECA&D's Continuing Studies Program annually.

MECA&D's Joanne Waxman Library is an important resource of art and design oriented books and periodicals for the region. The Institute of Contemporary Art at MECA&D is a vibrant site for the exhibition of contemporary art.

MECA&D is characterized by its intimate learning community, its interdisciplinary nature and the breadth of its programs. It confers the degrees of Bachelor of Fine Arts in eleven majors, Master of Fine Arts in Studio Art, Master of Arts in Teaching, and the Salt Graduate Certificate in Documentary Studies. Our goal at MECA&D is to teach each student how to transform aspirations and values into a creative practice that serves as the foundation for a lifelong pursuit of personal and professional goals.

Maine College of Art & Design is accredited by the New England Commission of Higher Education (NECHE) and the National Association of Schools of Art and Design (NASAD). The College's accreditation status with both agencies was renewed in 2016.

Strategic Direction

MECA&D's seven-year strategic (2020-2027) plan builds on our historic positioning in Portland's arts district, a shared strategic vision, and proven ability to embrace change.

STRATEGIC PLAN PRIORITIES

1. BROADEN OUR REACH: ONLINE AND DISTANCE LEARNING

Charge: MECA&D will develop a strategy to effectively enter the online and distance learning marketplace in order to expand our audience of learners and generate additional revenue streams.

2. DEVELOP A CULTURE OF SOCIAL CHANGE, RACIAL JUSTICE, AND EQUITY

Charge: MECA&D's commitment to Social Change, Racial Justice, and Inclusion will inform all aspects of the College. We believe placing these values at the forefront of our work cultivates artists who are true agents of change and connects our community to the world in meaningful ways.

3. ACADEMIC EXCELLENCE

Charge: MECA&D will cultivate the highest standards in teaching and learning in art, design, and media, and will be recognized for its students' cultural contributions. The College will be known as an educational leader in the programs it offers, creating and continually improving a relevant, culturally inclusive, and distinctive curriculum that enables students to reach their potential in an ever-changing world.

Recognizing a rapidly evolving and increasingly challenging higher education landscape, the College will create additional programs and educational pathways to attract learners beyond its traditional region and age group: this includes professional, mid-career and continuing learners.

4. Create a Living and Learning Center

Charge: MECA&D will develop a new Living and Learning Center that reflects the College's mission to provide students with the resources and support necessary to pursue their education successfully. Building on MECA&D's historic role as the creative anchor of Portland, the new Center will expand MECA&D's footprint and identity within Portland and will provide a destination and hub for community activity and engagement.

5. Financial Sustainability

Charge: An essential principle of our Strategic Plan is to ensure MECA&D's long-term financial sustainability. As informed by data and other qualitative metrics, we will identify a financial framework and a series of revenue-focused strategic priorities in support of sustainable results and MECA&D's overall fiscal plan.

Compensation & Benefits ---

This is a year round non exempt part time position, offering 25 hours per week during the academic year and 20 hours per week during the summer months.

COMPENSATION: \$16.00 to \$18.00 per hour

BENEFITS: Eligible for participation in 403(b) plan with 5% match offered. The position also offers unlimited access to MECA&D's jewelry and metalsmithing facilities and a dedicated bench seat.

To Apply ---

Applications will continue to receive review until the position is filled.

Digital applications are required. In one PDF file not to exceed 25MB, please include:

1. Application letter that describes how the candidate's experience, accomplishments and qualifications intersect with the position;
2. Resumé;
3. Diversity Statement;
4. Names and contact information of three references, one of which must be a prior supervisor or professor; and

ATTACH THE PDF TO AN EMAIL AND SEND TO EMPLOYMENT@MECA.EDU. PLACE "METALSMITHING & JEWELRY TECHNICIAN: [YOUR NAME]" IN THE SUBJECT LINE.

Maine College of Art recognizes that diversity is integral to the academic experience and strives to foster an inclusive culture defined by respect, equity and social responsibility. The successful candidate will have demonstrated experience working with diverse populations, and supporting an inclusive and equitable community. Maine College of Art does not discriminate on the basis of gender, gender identity, gender expression, sexual orientation, disability, genetic information, HIV status, race, age, religion, national or ethnic origin, or military/veteran's status in its educational programs, admissions policies, employment policies, financial aid, or other College administered programs. Candidates from historically underrepresented backgrounds are encouraged to apply.