Pre-College 2015 Policy Agreement  
*(Please sign and return)*

The primary goal for practicing these stated Rules and Responsibilities is to ensure your safety during this summer college experience.

The following are standards of conduct expected from all participants in the summer program. Violations of the following standards will result in sanctions that range, depending on the severity of the offense, from warning to probation to dismissal from the program. Parents will be notified by telephone if their son or daughter has a Rules and Responsibilities violation.

**Rules and Responsibilities**

1. Alcohol and Drugs: The possession and/or consumption of alcohol or illegal drugs is expressly forbidden and will result in immediate dismissal.

2. Sexual Acts: Any sexual activity will be automatic grounds for dismissal.

3. Academic Dishonesty/Behavior: Plagiarism, theft or any behavior that threatens or endangers one’s self or others’ well-being or property is prohibited. This includes the alteration or destruction of artwork of others.

4. Tobacco: The use of tobacco by anyone under the age of 18 is illegal in the State of Maine. Maine College of Art is a tobacco-free campus. No smoking is allowed within 20 feet of any entrance/exit.

5. Health: All participants are expected to be able to take care of themselves and show minimal competencies, such as taking medication in a safe and appropriate way.

6. Hours: Students must abide by the posted hours of the program. There is a 9:30 pm residential hall check-in curfew (Sunday to Thursday) and a 10:30 pm check-in curfew (Friday to Saturday), and students may not leave the scheduled program events without permission.

7. Guests: No guests are allowed during the program. Any visitor must have prior approval of the program director.

8. Residence Hall Safety: Going onto the roof, sills, balconies or ledges of Oak St Residence Hall is strictly prohibited and will result in dismissal from the program.
9. Fire Safety: Tampering with, disconnecting or obstructing fire alarm bells, smoke detectors or other fire equipment is strictly prohibited. Students must evacuate the building when a fire alarm sounds and follow the instructions of the residential staff. Fire doors cannot be used to enter or exit buildings and should not be opened except in an emergency.

10. Fireworks/Weapons: The use or possession of firearms, other weapons, explosives or fireworks are prohibited.

11. Damage: Damages to a student’s room beyond normal wear and tear will be billed to the responsible student. Costs for anonymous damages will be shared among the students responsible for the damaged space. No painting or drawing on walls, floors, ceilings or dormitory fixtures is tolerated. Use the common project room whenever possible.

12. Harassment: Intimidation or harassment will not be tolerated under any circumstances.

13. Loss: Maine College of Art accepts no responsibility for items that are lost, stolen, or damaged. Participants are encouraged to lock their residence hall room door whenever they are not in the room or when they are asleep.

14. Transportation: Students must travel to a scheduled or unscheduled program event in transportation provided by the program.

15. Parent Release Letter: If an individual has to leave the program, parents must fill out Parental Release form stating the date, time and purpose of the program departure, and releasing Maine College of Art from liability during this period, at least 24 hours prior.

16. Obstruction or disruption of teaching, administration, or other College activities.

17. Verbal or physical abuse of any person in the College community.

18. Unauthorized entry or use of College facilities.

19. Behavior that is self-destructive or threatening to the safety of the individual or other members of the college community.

20. False reporting of emergency, including false reports of fires/bombs.
Other MECA Policies: Maine College of Art reserves the right to hold students to generally accepted standards of behavior, in addition to the policies stated in the Handbook of Policies and any other MECA publications given to students. MECA has the right to amend and supplement policy when necessary.

We agree to the Rules and Responsibilities and further agree to indemnify and hold the college harmless from any and all claims, demands, actions, and causes of action, damages, expenses, losses or liabilities arising in any way from or out of the occupancy, use, or enjoyment of the premises by me, my guests, and invitees.

By signing this form the student and parent/guardian have read, understood, and will abide by the Rules and Responsibilities.

Student Signature_______________________________________ Date_____________

Parent/Guardian Signature________________________________ Date_____________